



Rochester Epidemiology Project Community Advisory Board Meeting Notes May 15, 2014

In attendance - Board Members: Ashley Borgschatz, Chris Burdick, Marie Cano, Ken Caron, Milena Nuñez Garcia, Liz Morice, Dee Servick, and Dennis Uthke. Guest: Andrew Yue.

In attendance – REP Team: Jennifer St. Sauver, Walter Rocca, and Lori Klein

The meeting began with dinner and introductions of new members, Ashley and Milena as well as our guest, Andy.

Work team updates: Ken reported that there has not been any recent progress with the Facebook team, but that he is willing to help coordinate with Scott Brue and the rest of the work team to get started on launching the page in the coming months. Chris reported that Mary has learned that Healthy Mondays/Wellness Wednesdays at Winona State University (WSU) will not be a fit; therefore, Mary is exploring other options with WSU as well as with Olmsted County's Wellness Coordinator and Winona County Community Health. Liz reported that the Golden Generations event will be held on Wednesday, October 8th from 10am – 4pm at the Event Center. As more information becomes available on upcoming events, we will send the info via email.

Old business: Lori reviewed the changes to the brochure and received confirmation from the group that there are no further changes. Milena suggested that the brochure be translated to Spanish and volunteered to help with the translation. The board approved the CAB mission statement as-is. After reviewing the REP description for the website once more, Marie and Dee suggested that the word “between” be replaced with “of” in the first sentence. After the one word revision is made, the board agreed that it is ready to be included on the homepage of the new website.

Jenny presented an overview of the plan REP leadership is using to recruit new members and provided an update on progress. The CAB welcomed Ashley and Milena to the board which brings membership to 13 and the remaining 7 members will be recruited from the 11-county community by targeting people with characteristics of lost members. The aim is for an equal number of men and women, more people in the 40-50 year age range and from surrounding counties. Invitation letters will be mailed to 25 people in each age/sex/geographic group of interest and then those people will receive a follow-up call 2 weeks later. The goal is to have the new members join the CAB at the September meeting.

New business: Jenny provided an update on the REP grant renewal application due to be submitted in November 2014. Per the request of the group, attached are the specific aims as well as the review comments. Members are encouraged to comment by email anytime and the September agenda will include time for follow-up discussion.

Meeting wrap up: Chris will work with the work teams to prepare for the fall events prior to the next meeting. The board requested that the next meeting be scheduled in September and that the event posters be reviewed by the full board at that time. Finally, the board requested a back-up plan while Lori is on maternity leave. Lori will be available for CAB related activities during maternity leave and will attend the September meeting, but if she is unreachable for a portion of the time, CAB members can reach out to Carol Greenlee at greenlee.carol@mayo.edu and (507) 284-1561 and Carol will coordinate a response from REP leadership.

NEXT MEETING: Thursday, September 4, 2014 at 5:30pm; Rochester Public Library; Auditorium (main level).

***Please feel free to email Chris at (cburdick@kasinvestment.com) if you have topics of discussion you'd like on the agenda for the next meeting.